

## **SCOPE OF WORK PEST CONTROL SERVICE**

The contractor shall furnish all labor, supervision, transportation, tools, materials and supplies necessary to perform pest control services in accordance with the guidelines established by Federal, State and Local Government laws, rules and regulations. Any and all applicable EPA regulations and rules shall be followed ([www.epa.gov](http://www.epa.gov)). The contractor shall provide five days per/week coverage. All services provided are to be completed by a certified, trained and licensed pest control operators in any and all categories as required by the State of Georgia. The terms, conditions, provisions, specifications, and the schedule of this proposal is listed below.

The locations to be covered in this contract are attached.

The period of contract will be one (1) base year and four (4) 12-month option years of pest control services.

### **CALLS FOR MONTHLY SERVICES:**

The contractor shall respond only to call of services by the following County personnel:

The Troup County Purchasing Department.

### **SECHEDULED MONTHLY VISITS/AND FOLLOW UP SERVICES:**

During each scheduled monthly visits to locations with kitchens, the contractor shall conduct inspections for potential pest infestations.

### **REQUIRED TASKS:**

Inspecting and controlling all vermin, such as, but not restricted to: rats, mice, roaches, bedbugs, fleas, stinkbugs, ants, wasp, bees etc. The number of buildings to be treated are outlined in the attached listing, along with one multi-level parking structure. The Integrated Pest Management (IPM) tasks shall be used in all treatment plans.

Spraying of all outside entranceways (outside frames) into buildings and all entrance ways.

## **DESCRIPTION/SPECIFICATIONS/WORK STATEMENTS:**

### **1. General:**

The contractor shall provide all supplies, materials, equipment, labor, supervision, management, and transportation to perform all tasks as identified below. All work is to be performed in accordance with the guidelines established by Federal, State, and local ordinances.

### **2. Scheduling:**

Pest management tasks shall be scheduled so as to be performed on definite appointed days and in no event shall the contractor carry on work outside regular agreed-upon working hours without prior approval. In the event of climate or weather conditions become unsuitable for work or may induce an environmental hazard, then the entire work shall be rescheduled to a date and time satisfactory to the contractor and Troup County. Postponement will not reflect any penalties assessed to the contractor, nor should there be any additional cost to the Government.

### **3. Standards:**

All IPM tasks shall be executed to meet the guidelines as prescribed by the National Pest Control Association.

### **4. Coverage:**

The contractor shall provide complete IPM tasks for buildings and on grounds as shown in Attachment 1.

### **5. Special Contractor Provisions:**

The following provisions shall be adhered to by the contractor in performing pesticide application of the areas specified below;

A: Food Handling areas: Treatment of these areas is limited to ONLY times when food is not being held, processed, prepared, served, and when not occupied by facility employees. The contractor shall at no time enter facility elevators that are occupied by food service equipment while in the possession of pesticides or application equipment.

- B. Employee Occupied areas: The contractor shall utilize pesticides with as low volatility and as odor free as possible in order to keep odor levels from affecting employees in these areas.

The contractor must be licensed in the state of Georgia. All contractor personnel must have on their uniforms the individuals' names and the company name so they are easily recognizable at all times. In cases where the contractor has two or more persons reporting to work under contract, one of these will be designated as a supervisor; and must be fully certified in all pest management categories in which work is to be performed. Non-certified employees may only assist the supervisor in the performance of the work, as long as the supervisor assumes responsibility for their work.

**NOTE:** Certification shall mean a current Certificate of Competency in pest management in any and all categories or sub categories, as identified by the state in which work is being performed under the contract.

1. IPM Tasks:

Services required of the contractor are as follows:

- a. Inspect to determine which pest management measures are appropriate and required.
- b. Recommend environmental sanitation practices that restrict or eliminate food, water, or harborage for pests
- c. Select and utilize non-chemical control methods that eliminate, exclude, or repel pests (such as traps), after discussion with the county representative.
- d. Select and use of the most environmentally sound pesticide(s) to control when chemical control methods are necessary.
- e. Evaluation effectiveness of control measures through follow-up inspections.
- f. Control
  - General structural anthropoid pests (i.e. cockroaches, ants, carpet beetles, spiders, carpenter ants, carpenter bees, etc.)

- Mice and rats (house mouse, field mouse, roof rat, etc.)

**PLEASE NOTE: We do have multiple locations with outdoor rodent boxes. This would be priced as an “add on” service. Please provide fees for this in your bid.**

2. Interference to Normal Function:

The contractor are not to interfere with the normal functioning of the facility.

3. Storage of Pest Control Materials:

No pest control materials or equipment shall be stored or kept on Troup County property when the contractor is not working at that site.

4. Disposal of Hazardous Wastes:

The contractor shall not dispose of any excess pesticide, pesticide containers or any other materials contaminated by pesticides at any location on the premises.

Conformity to Regulations: The contractor shall conform to all Federal, State and local regulations governing, examining and licensing of pest control operators, performance of pest control, use of approved pest control chemicals and equipment, which may be in effect in the area in which the work under the contract will be performed.

5. Required Contractor Reporting: The contractor shall:

- a. Check in at the beginning of scheduled service and check out at the end of the service call at the front desk of the site of manned sites. A photograph of the entrance of each site must be submitted with the invoice of service. This must be an actual photograph and not blank or blacked out.
- b. Provide a Pesticide Log/data sheet containing Safety Data for all pesticides used in conformance with this contract and records listing the following: pesticide name, date/time of application, fluid ounces of pesticide applied, areas treated, equipment used, name of insect, and name of applicator.
- c. Complete and submit to Troup County individual invoices for each service location upon completion of service, along with the documentation requirements mentioned above.

d. Is responsible for supplying, completing, and submitting all reports required or requested by Federal, State or local ordinances that pertain to any duties contained in the contract.

e. Furnishes Troup County, prior to initial application of pesticides, the trade names (if any) and chemical names of the chemicals used and a label showing the contents, the use strength of the chemical as applied and the antidote thereto. The contractor shall furnish the same information each time chemicals or products used are changed in the performance of this contract. This information is required by Employee Health for emergency treatment in the event of ingestion of and/or contact with the material by humans.